

United States Postal Service Office of Inspector General (USPS-OIG)

Hiring Frequently Asked Questions

I submitted an application for a vacancy announcement, when will I receive a response?

- Applicants who submit applications electronically will receive a confirmation receipt via e-mail and candidates who submit applications via regular mail will receive a post card confirming receipt.

I would like additional information on the vacancy announcement or requested materials, whom should I contact?

- Personnel Management Specialists may be reached at **703-248-2210** and are available to answer specific questions related to the vacancy announcements, associated requested documentation, and to confirm receipt of application only.

Who gets the incoming applications?

- The Human Resources Staffing & Classification Team. The position for which you apply for will determine who receives your application.

What positions are classified as "career-ladder"?

- "Career-ladder" positions are positions offering growth potential from a comparable GS-5 to GS- 12 equivalent, and in some job series, to a GS-13 upon completion of established core competencies and with management approval.

I interviewed for a job and have not gotten any feedback, whom may I call?

- Please call **703-248-2210** and your call will be directed to the Personnel Management Specialist who is handling that particular vacancy announcement. This individual will research it and get back to you as soon as possible.

Benefits Frequently Asked Questions

If I accept a position and move from the Inspection Service (IS) to the Office of Inspector General (OIG) what will happens to my benefits?

Federal Employee Health Benefits (FEHB):

For Inspectors:

- No change in coverage
- No change in cost

For Non-Inspectors:

- Higher premium for Non-Inspectors – Employee no longer pays the USPS rate. See the current premiums at www.opm.gov/insure. Review FEHB guides RI 70-1 for Federal Civilian Employees and the RI 70-2 for USPS Employees.

For Both:

- If relocating outside of your current FEHB plan's area of coverage, a new plan maybe selected, due to a qualified life changing event

Federal Employee Group Life Insurance (FEGLI):

For Inspectors:

- No change in coverage
- No change in cost

For Non-Inspectors:

- No change in coverage
- Change in cost - The USPS pays the Basic coverage for employees and the OIG does not. See the current premiums by visiting <http://www.opm.gov/insure/life/index.asp>

Locality Pay:

For Inspectors:

- No change

For Non-Inspectors:

- Added for Non-Inspectors

Cost of Living Increase (COLA):

For Inspectors:

- No change

For Non-Inspectors:

- Added for Non-Inspectors

Earnings Statements:

For Inspectors:

- No change

For Non-Inspectors:

- Locality Pay (SPA) added for Non-Inspectors

Annual Leave: (for Inspectors and Non-Inspectors)

- No change to current balance
- Maximum carry over is 560 hours

Sick Leave: (for Inspectors and Non-Inspectors)

- No change to current balance
- Earn 4 hours a pay period

Flexible Spending Account (FSA): (for Inspectors and Non-Inspectors)

- No change to current enrollment

Annual Leave Exchange (ALE): (for Inspectors and Non-Inspectors)

- No change to eligibility requirements
- Employee must have an annual leave balance of 160 hours at the end of the current leave year

- Eligible employees can sell back up to 128 hours

Federal Long-Term Care Insurance: (for Inspectors and Non-Inspectors)

- No change for participating employees

Civil Service Retirement System (CSRS) & Federal Employees Retirement System (FERS): (for Inspectors and Non-Inspectors)

- No change in retirement coverage

Retirement Resources

- [Federal Retirement Programs](#) (OPM website)
- [Retirement and Insurance Publications](#) (OPM website)
- [Social Security Resources](#) (SSA website)

Thrift Savings Plan (TSP): (for Inspectors and Non-Inspectors)

- No change in current contribution amount
- No change to TSP Catch-up contribution amount

Thrift Savings Plan (TSP) Loan: (for Inspectors and Non-Inspectors)

- No change in payment amount

Alternate Work Schedule: (for Inspectors and Non-Inspectors)

- Employees in Non-1811 positions may participate with their manager's approval

WEB Access: (for Inspectors and Non-Inspectors)

- No change to PostalEase, TSP, or Lite Blue Logons and passwords

Pay Periods: (for Inspectors and Non-Inspectors)

- No change
- 26 Pay Periods
- Pay Period begins on Saturday and ends on Friday

Personnel Action (SF50): (for Inspectors and Non-Inspectors)

- No change

Savings Bonds: (for Inspectors and Non-Inspectors)

- No change